LEGACY WILLS

A GUIDE TO SIGNING YOUR WILL (Scotland)

Follow the guidelines below to ensure your Will is signed correctly.

Before You Sign

- Read your Will fully and check all details are correct.
- Use **black ink only** and the same pen throughout.

Common Errors to Avoid:

- **Unclear dates:** All dates must be clear and easy to read. If any number could be mistaken for another (for example, a 1 that looks like a 7), the document may be rejected.
- **Format of date:** ensure you use the date, month and year. Do not put the day of the week.
- **Backdating:** Never use an earlier date. The document must be dated with the actual date it is signed.
- **Corrections:** Do not use correction fluid. Any mistakes must be corrected as explained at the end of this guide.
- **Attachments:** Do not attach anything to the document (no staples, paperclips, or additional pages).

Follow the colour coded guidelines on this form and relate them to the coloured stickers in your Will.

1. **GRANTER** = this is you (the client).

Client
Sign & Date

- Sign and date your Will at the bottom of every page and in the testimonium section with your witness present.
- Make sure the date is numerical and that the correct month and year are stated like the example below:

On the 1st day of January 2026

LEGACY WILLS

A GUIDE TO SIGNING YOUR WILL (Scotland)

Witness 1

2. WITNESS

You need 1 independent witness who must:

- Be 16 or over and have mental capacity
- See you sign your Will
- Sign your Will using their normal signature on the relevant Signature line
- Print their full name on the relevant Full Name line
- Print their current address including postcode on the relevant Address line
- Print their current occupation on the relevant Occupation line
- Be a friend/neighbour/work colleague/associate – NOT a relative or partner
- NOT BE related to you by birth or marriage
- NOT BE named in your Will or be spouse / partner / related to anyone who is

If you make an error:

- Cross through the error with **one single line**
- Write the correction clearly above or below
- The correction must be **initialled by**:
  - You
  - Your Witness
- Do not use correction fluid.
- Do not attach anything to the Will (no staples, paperclips, etc.).

Need Help?

If you are unsure about any part of the signing process, you can view our step-by-step signing videos on our website. If you still need assistance please **contact us before signing on 0345 260 0600.**